

# Annual General Meeting

North Tyneside Swimming Club – 02<sup>nd</sup> April 2025



## Attendees

*Garry Hunter – Secretary  
Graham Dotchin – Treasurer (Outgoing)  
Martin Knotts – Treasurer (Incoming)  
Andrew Robertson – Gala Secretary  
Chris Tibbs – Head Coach  
Gillian Dresner – Coach  
Paul Telfer – Coach  
Claire Renney – Welfare Officer  
Louise Raferty – Swim Mark Compliance Secretary*

*Richard Newton  
Lene McLeod  
Nicola Henderson  
Ellie Turner  
Paul Weatherly  
David Evans  
Charlotte Penfold  
Phil Tomlinson*

## Apologies

*David Quinn – Chair  
Jude Tomlinson  
Catherine Attwell*

## Previous Minutes

*It was agreed that the Minutes of the Annual General Meeting held on the 10<sup>th</sup> March 2024 are accepted as a true record.*

## Matters Arising

- David Quinn has produced a Club Diversity and Inclusion Plan that has now been submitted to Swim Mark.*
- The Suggestion that the Club may be able to get involved in Teaching has not progressed.*
- OMS – All personnel at the Club holding an official position have now completed all necessary training / checks to meet Swim Mark compliance.*

## Matters Arising

- *The suggestion to make the website more accessible has not brought about any change. It was agreed that videos will remain on the club's private Facebook page in order to remain within safeguarding guidelines.*
- *The suggestion of arranging a Swim camp remains a financial challenge given the size of the club. Fundraising would be required.*
- *The possibility of technical sessions was put forward. Chris Tibbs stated that technical skills are included in all sessions and that Taper week specifically concentrates on fine tuning such skills at the end of each cycle. Gillian offered the technical coaching on a request basis.*
- *It has been requested by the TM's that a Coach should be present at every Gala. The treasurer stated that Coaches could be paid if they attend without their own child swimming.*
- *Paul Telfer raised a query around swimmers that attend training or Galas irregularly, suggesting that we may want to impose rules/regulations around attendance and progress.*
- *The last time the Coaches produced appraisals for Swimmers was in April 2023. It is agreed that Appraisals will now be produced annually.*
- *The Swimmers Questionnaire being headed up by Claire Atthey is still available.*
- *Paul Weatherly raised the matter of Club Sponsorship. It is unknown how long the current sponsor will support. A new sponsor may take some time to secure.*

## Chairs report

*In the absence of David Quinn, the Club Chair report was read aloud during the meeting by the Club Secretary.*

## Financial Report

- *The Morning Training sessions receive minimal attendance and are therefore subject to speculative review regarding future continuation.*
- *Several Swimmers do take advantage of the Morning Training Sessions*
- *Membership fees currently cover the cost of Pool etc.*
- *The Covid nest egg has recovered but the clubs' overhangs are now slightly higher due to additional coaches etc.*
- *The Clubs monthly financial figures are fairly stable and the Club is in a healthy financial position.*
- *With the Clubs natural growth there are currently no intentions to increase membership fees.*

## Annual Reports

### *Welfare*

*Nothing within the Region to be aware of regarding Welfare. There is however an increase in the number of Behaviour issues reported. Parents and Swimmers are reminded of the clubs code of conduct.*

## Election of Officers

<b>Post</b>	<b>Name</b>	<b>Nomination</b>
<i>Chair</i>	David Quinn	Lene McLeod

<i>Secretary</i>	Garry Hunter	Paul Weatherly
<i>Treasurer</i>	Martin Knotts	Nicola Henderson
<i>Welfare Officer (appointed by the Committee and not voted in by the members)</i>	Claire Renney	N/A
<i>Independent Financial examiner</i>	Jamie Hepworth	Graham Dotchin

## AOB

*It was suggested that we may need to think of a succession plan to replace David Quinn as the Club chair in 12 months. A period of handover would be best practise.  
Coaches to keep on top of attendance register in Cluborganiser recording early leavers and late arrivals etc.*

## Approval

These minutes have been reviewed and signed-off by:

Signature: *G.D. Hunter*

Name: Garry Hunter

Position: Club Secretary

Date: 03/04/2025

Signature: *G. Dresner*

Name: Gillian Dresner

Position: Coach

Date: 03/04/2025